Action Code - 5

Statement of Deficiencies

5303-C: Notification of Changes

Not Met

Findings/Corrections

5303.C.4. The Director did not notify the Bureau prior to making changes that had an effect on the license as [director designee is now Tracy Fuller, not Phyllistene Carter. Bureau of Licensing was not notified at time of change in Sept 2004].

5307-A.3: Third Party Release Not Met

Findings/Corrections

5307.A.3. [5] of [6] children's records reviewed of children who were dropped off at day care centers did not contain signed agreements between the Provider and the parent for <u>each</u> child giving permission to release the child care facilities.

5312-C: Annual Review Not Met

Findings/Corrections

5312.C. Provider lacked documentation that 3 foster grandparents have annually reviewed the following topics:

Center policies and practices including health and safety procedures;

Emergency and evacuation plan;

Supervision of children;

Discipline policy;

Job description;

Individual needs of the children enrolled;

Detecting and reporting child abuse and neglect;

Current Child Day Care Class "A" Minimum Licensing Standards;

Confidentiality of information regarding children and their families.

5321-L: Illnesses and Unusual Behavior

Not Met

Findings/Corrections

5321.L. The Provider's documentation of [illness] that occurred in the center failed to always include the following required items:

- -time of onset;
- -action taken:
- -time of parental notification